

Notice Posted: December 17, 2024

(2:30pm)

**VERMILION PARISH POLICE JURY
NOTICE OF PUBLIC MEETING**

DATE: December 18, 2024

TIME: 5:30 P.M.

PLACE OF MEETING: **COURTHOUSE BUILDING
POLICE JURY MEETING ROOM, SECOND FLOOR
100 N. STATE STREET, SUITE 200
ABBEVILLE, LA 70510**

- 1. CALL TO ORDER – President Mark Poche’**
 - (A) Pledge of Allegiance**
 - (B) Moment Of Silent Prayer or Reflection**
 - (C) Please turn all cell phones, pagers, etc. off or set to silent mode for the duration of the Police Jury meeting.**
- 2. ROLL CALL**
- 3. PERIOD FROM PUBLIC COMMENT ON ANY AGENDA ITEM TO BE CONSIDERED-**
- 4. READING OR APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING-
Regular Meeting of November 20, 2024**
- 5. ANNOUNCEMENTS**

(A) Information for the Public

2025 BUDGET

**VERMILION PARISH POLICE JURY
PARISH OF VERMILION
STATE OF LOUISIANA
ABBEVILLE, LOUISIANA**

**BUDGET MESSAGE
AND
NARRATIVE**

Members of the Police Jury:

I submit to you the Budget for the fiscal year 2025, beginning January 1, 2025. This budget represents a continuation of service levels and reflects expenditures budgeted within anticipated revenues for 2025 and balances of 2024: \$63,844,134 of balance and \$34,348,862 of revenue for a total of \$98,192,996, with a total anticipated 2025 budget disbursement of \$32,262,569 and a \$0 interfund transfer, which will end 2025 with an anticipated balance of \$65,930,427.

The Jury carefully reviewed the 2025 budget in order to line up as close to the expected revenues for 2025. Careful monitoring will enable projects that are on the shelf to perhaps be put forward if revenues increase.

The Police Jury will pursue avenues of funding to assist in the expansion of water and fire protection services, along with other programs that promote quality of life opportunities for Vermilion Parish citizens.

The Police Jury continues to work with local, State and Federal agencies to obtain grants along with sharing the cost of projects through mutual aid or cooperative agreements.

The 2025 budget will present opportunities. As your Parish Administrator, the proposed budget offers a challenge after its adoption. Providing the best services for the least cost equals efficient government service, the mandate of the people of Vermilion Parish. I urge good fiscal management by both the Jury and myself.

May the upcoming holiday season provide a joyous, family filled and prosperous 2025.

**APPROPRIATION
BUDGET ORDINANCE**

2024-O-07

AN ORDINANCE adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning January 1, 2025, and ending on December 31, 2025.

BE IT ORDAINED BY THE POLICE JURY OF THE PARISH OF VERMILION, in special session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning January 1, 2025, and ending December 31, 2025, be and the same is hereby adopted to serve as an Operating Budget of Revenues for the Parish during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning January 1, 2025, and ending December 31, 2025, be and the same is hereby adopted to serve as a Budget of Expenditures for the Parish during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included within the 2025 Budget.

(B) Need a motion to approve the recommendations to implement the 2025 Budget

RECOMMENDATIONS FOR APPROVAL TO IMPLEMENT THE 2025 BUDGET:

INTERFUND TRANSFERS

FROM GENERAL FUND TO:

VERMILION PARISH OFFICE OF EMERGENCY PREPAREDNESS - AN AMOUNT UP TO \$130,000

15TH JUDICIAL COURT - AN AMOUNT UP TO \$150,000

FROM SALES TAX & BOND - 1976 TO:

1994 SALES TAX & BOND FUND - AN AMOUNT UP TO \$2,500,000

FROM SALES TAX & BOND - 1978 TO:

PARISHWIDE PUBLIC IMPROVEMENT MAINTENANCE FUND - AN AMOUNT UP TO \$2,000,000

GENERAL FUND - AN AMOUNT UP TO \$1,020,000

FROM ROYALTY ROAD FUND TO:

PARISHWIDE PUBLIC IMPROVEMENT MAINTENANCE FUND - AN AMOUNT UP TO \$750,000

20% TRANSFER TO PARISHWIDE PUBLIC IMPROVEMENT MAINTENANCE FUND FROM:

ROAD DISTRICT NO. 1 MAINTENANCE FUND	\$ 28,799
MAINTENANCE OF ROAD DISTRICTS:	
SUB 1 OF 2	\$ 90,630
SUB 2 OF 2	\$ 1,914
SUB 3 OF 2	\$ 62,775
SUB 4 OF 2	\$ 69,787
SUB 5 OF 2	\$ 46,865
ROAD DISTRICT NO. 3	\$ 30,684
ROAD DISTRICT 4-A	\$ 39,691
ROAD DISTRICT NO. 6	\$ 24,860
ROAD DISTRICT NO. 7	\$ 72,068

10% TRANSFER TO ROYALTY ROAD FUND FROM:

ROAD DISTRICT NO. 1 MAINTENANCE FUND	\$ 14,400
MAINTENANCE OF ROAD DISTRICTS:	
SUB 1 OF 2	\$ 45,315
SUB 2 OF 2	\$ 957
SUB 3 OF 2	\$ 31,388
SUB 4 OF 2	\$ 34,894
SUB 5 OF 2	\$ 23,432
ROAD DISTRICT NO. 3	\$ 15,342
ROAD DISTRICT 4-A	\$ 19,846
ROAD DISTRICT NO. 6	\$ 12,430
ROAD DISTRICT NO. 7	\$ 36,034

GENERAL FUND APPROPRIATIONS:

Clerk of Court	\$ 49,000	annually
St. Mary Community Action Agency	\$ 47,530	annually
Vermilion Association For Retarded Citizens	\$ 5,000	annually
Vermilion Parish Assessor's Office	\$ 14,500	annually
Vermilion Soil Conservation Service Veteran Service Office	\$ 5,000	annually
	\$ 24,224	annually
Vermilion Parish District Attorney	\$ 621,700	annually

(C) Need a motion to approve Budget Amendment 24-02

Budget Amendment 24-02		Public Safety Law Enforcement	
To increase/decrease specific anticipated revenues/expenditures in the 2024 budget as follows and the anticipated 12/31/24 Fund Balance is to be adjusted accordingly.		Mtne of Property & Equipment	50,000.00
		Utilities	40,000.00
<u>SALES TAX AND BOND 1976</u>		<u>Economic Development & Promotion</u>	
<u>Expenditures:</u>		<u>Co-Operative Extension Service</u>	
<u>Capital Outlay</u>		Rental - Vehicles	5,000.00
Capital Outlay	10,000.00	Mtne of Buildings & Grds	20,000.00
<u>Fire Protection (Rural)</u>		<u>Other Expenditures</u>	
Rental - Equipment	30,000.00	Property Purchase	7,000.00
Unforeseen Emergency	100,000.00	*****	
*****		<u>Ward 8 Cemetary</u>	
<u>CRIMINAL COURT</u>		<u>Expenditures:</u>	
<u>Revenue</u>		<u>Public Works</u>	
<u>Fines & Forfeitures</u>		Mtne of Cemetary	2,000.00
Court Fines	(30,000.00)	Utilities	1,000.00
<u>Expenditures:</u>		*****	
<u>Judicial</u>		<u>Royalty Road</u>	
Official Publication	2,000.00	<u>Revenues:</u>	
Rental - Other	1,000.00	<u>Intergovernment Revenue</u>	
Books/CD Roms	10,000.00	State Grant	(1,200,000.00)
Equipment Purchase	10,000.00	<u>Other Revenue</u>	
Office Supplies - Judges	10,000.00	Reimb. Property Insurance	(300,000.00)
*****		<u>Expenditures:</u>	
<u>PARISHWIDE</u>		<u>Other General Administration</u>	
<u>Revenue</u>		Insurance: General Liability	50,000.00
<u>Intergovernment Revenue</u>		Ins: Auto/Gen. Liability	30,000.00
State Grants	(150,000.00)	<u>Transportation</u>	
<u>Other Revenue</u>		Maintenance & Repair (Roads)	50,000.00
CIP Project	(1,070,000.00)	*****	
*****		<u>SALES TAX AND BOND 1994</u>	
<u>SALES TAX AND BOND 1978</u>		<u>Expenditures:</u>	
<u>Expenditures:</u>		<u>Sanitation, Sewage & Waste</u>	
		<u>Solid Waste Dept.</u>	

Rental - Equipment	500,000.00	Interest Earned	(80,000.00)
Rental - Vehicles	16,000.00	Residual Revenue	(100,000.00)
Maintenance of Prop. & Equip.	200,000.00	Expenditures:	
Contract Household Garbage Pickup	200,000.00	Other Expenditures	

15TH JUDICIAL DISTRICT COURT		GOMESA 2019 CONSTRUCTION FUND	
Revenues:		Revenues:	
Other		Other Revenue	
Court Fines	(5,000.00)	Interest Earned	(80,000.00)
Refund-Clerk of Court	(10,000.00)		

Expenditures:		GOMESA 2019 BOND FUND	
Judicial		Revenues:	
Jurors & Witnesses	100,000.00	Other Revenue	
	*****	Residual Revenue	490,000.00
		Expenditures:	
OFFICE OF HOMELAND SECURITY		Bond Expense	
Expenditures:		Bonds Redeemed	100,000.00
Other Expenditures		Interest Due on Bond	100,000.00
	*****	Other Expenditures	
		Residual Revenue Payment	500,000.00
AMERICAN RESCUE PLAN			
Revenues:			
Other Revenue		ROAD DISTRICT #1	
Interest Earned	(225,000.00)	Expenditures:	
	*****	Road Material	
GOMESA SURPLUS FUND		Material - Limestone	30,000.00
Revenue:			
Other Revenue			

6. Consider action to amend the agenda to discuss and consider actions on any new items presented by Engineering & Architectural reports

7. REPORT OF STANDING COMMITTEES

(A) Coastal Protection & Restoration Committee

AS A RESULT OF A COASTAL PROTECTION & RESTORATION COMMITTEE MEETING HELD ON DECEMBER 04, 2024, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended to authorize Ducks Unlimited to utilize Schooner Bayou Saltwater Barrier Structures Project (ME-0039) as matching funds for current and future grant applications and authorize the VPPJ President to execute partner letters with Ducks Unlimited.
2. It is recommended to authorize the President to execute an agreement or an amendment to the existing agreement with UL Louisiana Watershed Flood Center to perform additional modeling and to prepare a report related to the Youngs Coulee Flood Control Structure.

(B) Courthouse/General Needs Committee

AS A RESULT OF A COURTHOUSE/GENERAL NEEDS COMMITTEE MEETING HELD ON DECEMBER 04, 2024, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended to approve to amend and add the language below to the following sections of the Policy and Procedure Manual - Section I-15, #10, and Section II-1, #6 and the following section in the Employee Handbook - Section II-4, #6.
 "When a designated employee takes the place of a supervisor or of another employee with more responsibilities, while that other employee is on a leave status or is out for more than 8 hours, the designated employee may be eligible to be paid his or her regular hourly pay, plus an additional 25% of the designated employee's hourly pay, for actual hours worked performing the job for the other employee. This replacement pay is not available to a supervisor or a salaried employee. Additionally, all replacement pay, overtime pay, or any other pay above normal pay, must be approved in writing by the designated employee's supervisor and the chief administrative officer of Vermillion Parish Police Jury."
2. It is recommended to approve to appoint Mr. Scotty Gaspard to the Fire Protection District No. 7 Board to replace Mr. J. Carrol Lemaire who has decided to step down.
3. It is recommended to approve payment Invoice No. 36-41093, Louisiana Testing & Inspection Inc – 2023 Road Improvements Phase III, dated October 31, 2024.
4. It is recommended to approve the 2024 Acadiana Crime Lab Amended Budget & the 2025 Proposed Budget.
5. It is recommended to approve payment of the invoices from Sellers & Associates, Inc.
6. It is recommended the Police Jury approve the grab truck to pick-up debris on side of road at 304 Gauraud St, Abbeville (house being torn down).

(C) Public Works Committee

AS A RESULT OF A PUBLIC WORKS COMMITTEE MEETING HELD ON DECEMBER 04, 2024, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended to approve the lowest bids for the attached Janitorial Supply and the Transportation needs (ex. Filter) for Public Works.

2. It is recommended to approve payment of Invoice No. INV-4646, Morton Morrow – Air Cascade Annual Service for the Erath VFD, dated October 17, 2024.
3. It is recommended to approve payment of Invoice No. 2385, EPR Systems – Fireworks Software and Services, dated January 1, 2025.

(D) Public Road Committee

AS A RESULT OF A PARISH ROAD COMMITTEE MEETING HELD ON DECEMBER 04, 2024, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended to approve the Final Plat Review for the Vermilion Charter School, ED2, contingent on the developer addressing the comments from Sellers & Associates, Inc.
2. It is recommended to approve to grant the lowest bidder, Siema Construction LLC the Town of Gueydan Flood Protection Project (Base Bid & Alternate I). Along with authorizing the President to sign Contract Change Order No. 1, FEMA-1786-DR-LA No. 0095 Town of Gueydan Flood Protection – total decrease of \$155,839.00, making the contract price \$588,867.00.

8. NEW BUSINESS

(A) Consider action to amend the agenda to discuss and consider actions on any new items presented by Parish Administrator

(B) Legal Counsel Business

(C) Police Jury President Business

(D) Police Juror Business

9. DATE AND TIME OF NEXT MEETING

WEDNESDAY, JANUARY 15, 2025, 5:30 PM

10. ADJOURNMENT –

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Vermilion Parish Police Jury at (337) 898-4300, describing the assistance that is necessary.